ScanSoft®

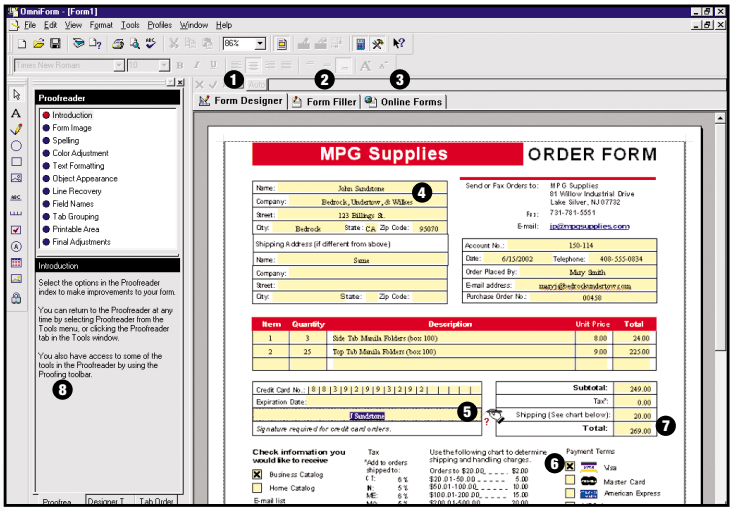
OmniForm® 5.0

Easily Convert Paper Forms to Digital or Create Your Own From Scratch

"OmniForm is helping us bring the US Customs industry into the digital age."

– David Bennett, Manager of Operations, Amco Brokers & Forwarders Inc.

Easily create, convert and share digital forms! The days of creating and distributing paper forms—and then rekeying the data into a database—are over! OmniForm® significantly reduces the time and expense associated with creating forms and entering form data. It streamlines the process of designing, editing, managing, and publishing forms, and makes it simple for individuals to collect data from others via a ScanSoft Web-hosting service. It also simplifies the process of filling in forms—automatically filling in data that has been provided previously, thereby saving time and reducing keystrokes.



OmniForm enables you to:

- Automatically convert paper forms into digital forms easily and accurately.
- Post your forms to our form-hosting Web site, eOmniForm.com,™ for worldwide data collection.
- Create forms from scratch using pre-designed templates.
- Fill in forms automatically using OmniForm Filler/Data Manager™. Previously entered information is saved and used again for faster input.
- Send a mailable Filler.
- Instantly add attachments, such as receipts, to your digital forms.
- Add legally binding digital signatures to forms.

System Requirements

- Windows® 95C, 98SE, Me, NT 4.0, 2000, or XP
- Minimum PC Requirements
  - Pentium CPU or greater
  - 32 MB RAM (higher recommended)
  - 81 MB free disk space
  - CD-ROM drive
  - SVGA or VGA monitor with at least 256 colors
- Internet Explorer 5.0 or higher (Comes with IE 5.5 on the CD) (IE 5.0 or higher – to publish paper forms to eOmniForm.com)
- An ISP account to publish forms and retrieve data on eOmniForm.com

Scanners & Multi-Function Devices Supported:

- Acer
- Agfa
- Canon
- Compaq
- Epson
- Fujitsu
- Hewlett-Packard
- Microtek
- Mustek
- Plustek
- Primax
- Ricoh
- UMAX
- Visioneer

For more current information and an updated list, see **www.scansoft.com**

CRN TEST CENTER recommended

CODIE AWARDS 2000 FINALIST — For eOmniForm.com

CODIE AWARDS 2000 FINALIST — For OmniForm Premium 5.0

"An Overall Rating of Excellent" PC MAGAZINE www.zdnet.com — October 3, 2000 OmniForm 4.01 ScanSoft, Inc.

www.scansoft.com

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Accurate Editable Forms

Our latest Logical Form Recognition™ (LFR) technology guarantees accurate conversion of your paper forms into digital forms; recognizing color, logos, lines, boxes, and tables. It's fast and easy with the OmniForm Form Assistant.

1 Design A Form

OmniForm is a form designer. It includes easy-to-use tools to create forms from scratch. Determine the size, position, and color of every element. Add a new field, logo or edit text. Reorganize entire sections. Use the Designer Toolkit to add and reuse form components or use the pre-designed templates to create a new form.

2 Fill in Forms Faster and Easier

Our Filler/Data Manager lets you fill forms fast and accurately. It will use data from previous forms as you type, reducing valuable input time.

3 Automatic Web Posting

Publish forms to our SSL-based eOmniForm.com service. You can post your forms and collect data without any programming or HTML experience.

4 Automatic Database Support

With our Filler/Data Manager utility, a database is automatically created with each form. You can populate the database and perform all your inquiries fast and easily. You can also import or export the form data with any ODBC-compliant database such as Microsoft® Access and other popular databases*.

5 Digital Signatures

Make your forms more secure – forms can be legally signed by you or others with the digital signature feature. For a higher level of security, assign a password to the form.

6 Check Boxes, Radio Buttons and Form Fields

Form elements like check boxes, radio buttons and data entry fields are accurately recognized; eliminating the need to start from scratch.

7 Automatic Calculations

As you type in figures, calculations are performed automatically, reducing errors and saving time.

8 Proofreader

Step-by-step guidance in creating, editing, and spell checking a form.

***ODBC-Compliant Databases:**

- Microsoft Access
- Paradox
- Microsoft SQL Server
- dBASE
- DB2 (IBM)
- Text-based and CSV files
- Excel
- Oracle
- FoxPro
- Sybase

Top 10 Reasons to Buy

1 Quickly Turn Paper Forms into Digital Forms
OmniForm makes it possible to quickly and accurately scan in forms such as applications, insurance forms, surveys, purchase orders, etc. and instantly convert them to digital forms.

2 Create Forms from Scratch
Create your own forms with the help of the Designer Toolkit or use the pre-designed templates included. Save your work for future use. Save parts of your form and reuse them with a simple drag and drop.

3 Automatic Data Collection
Automatic database support saves copies of the forms you fill, as well as the export profiles you define to ODBC-compliant databases* like Microsoft® Access and Excel, saving you time and ensuring accuracy.

4 Digital Signatures
Now your electronic signature is as legally binding as pen & ink! Sign forms while ensuring form and data integrity. Users with PKI or Entrust authentication can lock the form when signed, or use OmniForm's built-in password protection.

5 Easy Editing, Proofing and Scanning in Color
Whether adding a new field, logo or reorganizing entire sections, OmniForm's intuitive user interface makes it fast and easy to edit and customize your forms. Then spell check your forms with our Proofreader Wizard.

6 Form Assistance
The Form Assistant™ guides you through common form conversion and management functions, so you'll be creating digital forms within minutes.

7 Fill Forms Faster
With OFM, previously entered data about you, your business and others is automatically recalled and filled on new forms, saving you valuable time.

8 Add Attachments
Now add attachments such as digital photos, scanned images and computer files to any form record. Attach receipts to expense reports and photos to real estate listings.

9 Post Your Forms on the Web
Automatically post your forms to our eOmniForm service where customers, vendors and colleagues can fill them in. Then easily collect form data with just a click from any Web connection. www.eomniform.com

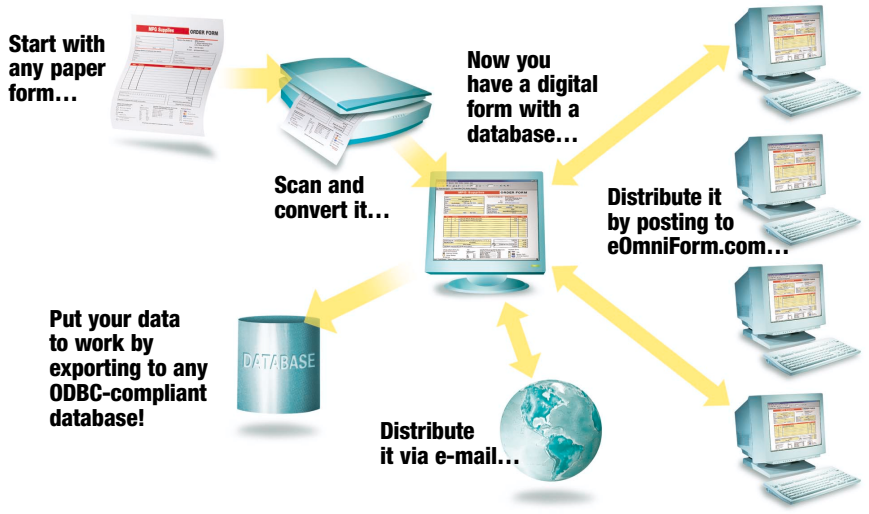
10 Keep Your Forms Secure
SSL-based, industry-standard data transmission encryption ensures high-level data security and privacy.

Guaranteed to Work with Your Scanner
ScanSoft offers Technical Support via phone and email.

Visit www.scansoft.com/support for our current support policy.

Increase Productivity — Save Time and Money

OmniForm 5.0 is a total forms system. It is designed to significantly reduce the time and expense associated with creating forms, filling out forms and collecting form data. It empowers you to simplify your working process with digital forms, whether converted from paper or designed using the Designer Toolkit. These forms can be stored on PCs or posted on the Web – all instantly accessible to you to fill them out. This means dramatic cost reductions associated with physical storage, discarding obsolete forms, distribution, and the time required for the manual data processing of your records.



A Comprehensive Product that Affords Immediate Benefits

Form Design
- Quickly and accurately convert paper forms into digital forms
- Create new forms from scratch fast using the Designer Toolkit and pre-designed templates
- Enhance forms with intelligence without the need of programming experience

Form Publishing
- Distribute forms via email with OmniForm's Mailable Filler
- Post forms to eOmniForm.com, ScanSoft's SSL-based Internet forms hosting service

Form Filling
- Fill forms up to 50% faster by automatically using previously entered data in your User Profile
- Use digital signatures with PKI or Entrust authentication
- Attach photos, receipts, or other supporting data as part of the form record

Personal Database
- Forms are more accurate, easy to read and instantly ready to manage and work with
- Export form data to any ODBC-compliant database for fast and streamlined data processing – no manual data entry or costly typing errors

OmniForm 5.0 Quickly Makes Paper Forms Digital and Web Publishing and Data Collection Secure and Easy

- Lightning-Fast Paper to Digital Form Conversion
- Dramatically Cuts Costs Associated with Paper Forms
- Saves Time Creating Forms from Scratch with the Designer Toolkit
- Ensures that Form Data is Valid, Complete and Highly Accurate
- Allows You to Save and Distribute Forms in OmniForm Format
- Improves Service by Giving Your Audience 24/7 Access to Forms on the Web
- Increases Productivity by Automating Form Filling with User Profiles (up to 50% Faster)
- Enables Digital Signatures with PKI or Entrust Authentication
- Allows You to Turn Data into Results by Exporting to any ODBC-Compliant Database
- Supports Most Scanners and Multi-Function Devices

OmniForm 5.0 Includes: 1 hosted form on eOmniForm.com, at no additional cost, for 1 year; 1 OmniForm Filler/Data Manager; 100 OmniForm e-mailable Fillers; Additional Fillers available at www.scansoft.com.

Now available for Windows 95, 98, 2000, Me, XP, and NT 4.0.

www.scansoft.com

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